

January 11, 2022

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on January 11, 2022 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the December 14, 2021 meeting. Mr. Kilburn made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – Yea

- The December 28, 2021 meeting was cancelled

Fiscal Business: Vicky VonHolle, Fiscal Officer was on vacation this meeting – Mrs. Ramsey took care of fiscal business on her behalf.

At this time Mrs. Ramsey took nominations for 2022 President and Vice President .

Mr. Blanton made a motion to nominated Mrs. Ramsey for President. Mr. Kilburn second the motion. Mrs. Ramsey accepted. Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

Mr. Blanton made a motion to nominated Mr. Kilburn for Vice-President. Mrs. Ramsey second the motion. Mr. Kilburn accepted. Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

Fire Department: Fire Chief Harrison reported:

- Request to add two volunteers, Xander Burton and Alexander Burkett. Mr. Kilburn made a motion to add two volunteers, Xander Burton and Alexander Burkett as volunteers to the Fire Dept. Mr. Blanton seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- Presented the Run Report for 2021.
- Message Board is coming along – learning the new program.
- New Copier has been ordered.
- Mix up on the Application for the change of Health Insurance. Mr. Kilburn made a motion to keep the old health insurance for January 2022. The New health Insurance with United Health Care will go into effect February 1, 2022. Mr. Blanton seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

Zoning: Update

- Mrs. Ramsey read aloud the resignation letter from Zoning Inspector Mike Yetter due to health complications. Mr. Blanton made a motion to accept Mr. Yetters resignation. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- Mrs. Ramsey asked Ms. Austin if she would be interested in the position. She said yes. Mrs. Ramsey made a motion to hire Ms. Stephanie Austin as the Zoning Inspector for Salem Township. Mr. Blanton seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

Ms. Austin accepted the position at the salary of \$500 per month and percentages of permits listed on the Salem Township zoning Fees list. Mrs. Ramsey swore Ms. Austin in.

- Ms. Austin brought attention the wording error on the Salem Township Zoning Fees form. It states see chart above for rates based on square footage, but it also says not to exceed \$100. Mr. Kilburn made a motion to remove the wording not to exceed and use the chart above for the rates. Mrs. Ramsey seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- Ms. Austin submitted two permits that she had taken care of.

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Trustee Susan Ramsey reported:

- Presented resolution 22-01 Initiation of comprehensive amendment to Salem Township Zoning Resolution text and amendment to Salem Township Zoning map and certification to the Salem Township Zoning Commission. Mrs. Ramsey made a motion to adopt Resolution 22-01. Mr. Blanton second the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- Mrs. Ramsey reported that Mrs. VonHolle swore Mr. Blanton in on December 26, 2021.

Trustee Ralph Blanton reported:

- 2022 Mileage reimbursement – Mr. Blanton made a motion to keep the current mileage rate of \$.50 per mile. Mrs. Ramsey second the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- 2022 Meeting dates – Mrs. Ramsey made a motion to keep the current meeting dates and times. 2nd and 4th Tuesday at 7pm. Mr. Kilburn second the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- Mr. Blanton made a motion for 2022 to keep allowing Trustees to sign checks outside of meetings. Mr. Kilburn second the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- Reported that the Heart of the Outdoors accepted the purchase price for the sale of the cemetery property, but they presented an addendum to the purchase agreement Mr. Blanton sent it to our legal council and he made a few corrections to what they requested. He will send it to the Heart of the Outdoors and wait for their reply.

- Resurfacing and add brim to Waynesville Rd. – Mr. Blanton made a motion that we submit for bid to the WC Engineers office. Mr. Kilburn second the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

- 2022 Wage increases – Mr. Blanton made a motion to approve a 3% wage increase for Fire Chief Harrison and a 3% wage increase for the two Road crew employees Crowe and Webb. Mrs. Ramsey second the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

Trustee Heath Kilburn reported:

- Reminder that we need to take down the Christmas Ranch signage.

Guest comments:

- Mr. Stan Williams with Warren County Regional Planning attended tonight's meeting to let us know the RPC meeting is scheduled for January 27, 221 located at 406 Justice Dr. Lebanon, OH 45036 Room 128A. They will be reviewing Resolution 22-01 that was passed in tonight's meeting.
- Mr. Dett Hunter attended tonight's meeting to give an update on the Fiberoptics business LM GIG. They received employer of the year from the WCCC. They currently have over 400 customers and a waiting list of over 1,000.
- Mr. Paynter asked for an update on the purchase of cemetery property. See Mr. Blanton comments above.

Cemetery updates: None

Fiscal Business: Vicky VonHolle, Fiscal Officer was on vacation - Mrs. Ramsey

- Presented the trustees with bills that are ready for payment. Mr. Blanton made a motion to approve to pay the bills as presented. Mr. Kilburn seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea

Adjournment: With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:40pm. Mr. Blanton seconded the motion.

Vote: Mrs. Ramsey - yea Mr. Kilburn – yea Mr. Blanton – yea